

SALEM RECREATION COMMISSION
SALEM, CONNECTICUT
MEETING MINUTES
MARCH 17, 2014

Present

Pam Henry Bob Appleby
Dave Kennedy Doug Morrow
Al Giansanti
Sue Spang/Chairperson
Diane Weston/Recording Secretary

Absent

Jim Burke Timothy Allen
Vanessa Bunnell

Guests

Donald Bourdeau Joe Casciano
Nate Morrow Vernon Vesey II

CALL TO ORDER:

Chairperson Sue Spang called the meeting to order at 7:00 PM.

1. MINUTES:

M/S/C (Kennedy/Henry) to approve the February 11, 2014 minutes as amended.

Vote: Approved-Morrow, Henry Kennedy, Giansanti, Spang Abstaining-Appleby

Bob Appleby should listed be under Absent.

2. TREASURER'S REPORT:

No report.

S. Spang stated the bus deposit has been made for the baseball game and the payments have been made to the leagues.

3. PUBLIC COMMENT/GUESTS/CORRESPONDENCE:

Correspondence was given to the members that was received by D. Kennedy from Roland Traylor, SYBL Commissioner. D. Kennedy explained it was a response from his reminder to the Commissioner that the Recreation Commission will need the results of the background checks for the coaches.
(See attachment)

Discussion took place on background checks; S. Spang stated only a list of coaches with a pass is required.

D. Kennedy stated he will not be the league safety officer.

Mr. Traylor requested any further requests from the Recreation Commission to the SYBL be submitted in writing.

Vern Vesey asked exactly what the Recreation Commission requested for the list of background checks. S. Spang stated a list of all coaches and people that interacts with the children in anyway or on the field and that they have passed the background check.

a. Don Bourdeau Report

Don Bourdeau reported the tennis nets will be installed soon.

Driveways in the parking lots will be worked on; ie pot holes, stone.

If the weather cooperates, the water will be turned on at the RHR complex April 1st.

The inmates will be utilized for field work and to paint the concession stand.

D. Bourdeau stated the Kirma has a rebate program for LED lighting and that maybe it could be utilized to help with the expense of the RHR lighting.

D. Kennedy looked at the storage unit at the school; only a hinge needs to be fixed. He will take care of the repair.

M/S/C (Appleby/Henry) for additions to the agenda and re-lettering: A. Eagle Scout Projects and D. RHR Advertising.

Vote: approved unanimous.

4. NEW BUSINESS

a. Eagle Scout Projects

Joe Cascino presented his Eagle Scout project to the Commission. He will be improving the soccer kick wall at the RHR Complex. It will be extended to 10' high and 28' wide.

Joe submitted the estimated expenses for the project. B. Appleby had reviewed the expenses and thought the pricing was very good for the materials. He stated that UBS has Eagle Scout pricing. When ordering material, Joe will ask if the Town can be billed directly.

Joe explained his expense sheet and materials that would be used.

The project will need to be completed before July 7th, 2014.

D. Bourdeau will provide by Public Works for the digging for the posts.

(see attachment)

M/S/C (Morrow/Appleby) to approve Joe Cascino's Eagle Scout project of the soccer kickwall expansion at the Round Hill Road site funds to be provided by the Salem Recreation Commission not to exceed \$550.00

Vote: approved unanimous.

Nate Morrow presented his Eagle Scout project to the Commission. He will be rebuilding the pressbox at the softball field. The shed will be purchased from Carefree Buildings. The project will include the building, shingles and paint.

When ordering material, Nate will ask if the Town can be billed directly.

The project will need to be completed by June 18th, 2014.

M/S/C (Henry/Kennedy) to approve Nate Morrow's Eagle Scout project of a prefab pressbox for the softball field not to exceed \$3,000.00 to include paint, shingles and pizza party.

Vote: approved unanimous.

b. Tobacco Free Parks

Tabled to the April meeting.

c. MOU

S. Spang presented the members with MOU's from various towns to review. She has asked members of the CPRA for input on their own town's MOU for uses of their fields and facilities.

S. Spang will speak with the insurance company for the town for review of the MOU.

Review of the preliminary draft of the Salem MOU was discussed.

Ideas from others towns may be incorporated such as: meetings with leagues once a year.

P. Henry stated she felt the outline is in line with trying to maintain the generalization and not dictate to the organizations on how they should be run.

B. Appleby stated copies of the injury reports should be given to the Commission. S. Spang agreed to make sure if the injury has to do with the facilities.

D. Kennedy stated he read that about permits for the running of the concession stand/food handlers. It should be incorporated.

S. Spang stated the document is about liability and how to protect the town. The document will be signed by all entities that utilize the facilities.

Background checks were discussed and how it should be worded for the MOU. How leagues do their background checks were discussed: soccer and baseball seem to do their checks differently. Only a pass or fail should show up on the report.

A. Giansanti stated that anyone that has prolonged contact with children needs to have a background check done. Adults are never to be alone with the children.

Insurance needs to be handed in to the Commission with the Town of Salem as an additional insurance.

Discussion was held on playing conditions of the fields and when games should be called off. Referees and umpires can override the coaches' decision for the playing of the game.

The electric use for the concession stand was discussed. It should be in the MOU about the closing of the stand at the end of the season. The running of the stand was discussed and how that would be handled this season.

The MOU will be reviewed by the Commission and any changes/wording will be made. The members were asked if they have any changes to forward them to S. Spang or P. Henry.

(See attachments.)

d. RHR Advertising

D. Kennedy discussed the banner advertising for the fields. Discussion was held on paying sponsors/businesses and if alcohol related business should be able to advertise. It was the consensus of the Commission that they should be able to advertise.

e. Background Checks

Discussed under "Correspondence" and "MOU".

f. Scoreboard

D. Kennedy asked who the check should be written to from SYBL for their donation towards the scoreboard. D. Morrow requested ask that the funds come from one source. The check will be made to the Town of Salem.

g. Round Hill Road Lighting

D. Kennedy reported the spots for the polls are staked out. He will move forward with the wire and excavation “in kind” estimates.

h. Recreation Clerk Report

D. Weston reported June 28 will be the Red Sox at Yankees Stadium motor coach trip. Pricing is \$135.00 per ticket (includes game ticket and motor coach). It will be a 7:00pm game; details will be released in the near future. A performing arts program will be held in July; music lessons, outdoor hockey and possible basketball program will be offered for summer programs.

Skating rink information was given to D. Morrow.

6. OLD BUSINESS

a. Volunteer Park – B. Appleby reported in the spring the back parking lot will be worked on.

b. Baseball- D. Kennedy reported the draft had been held. There are 2 major teams, 1 minor, 2 rookie and 4 or 5 t-ball. If there is a prep team this year, it will be with Colchester. There will be a 14/15 team. Extreme baseball was discussed.

Conduct and professionalism of coaches were discussed; wording will be incorporated into the MOU concerning responsible adult behavior.

D. Bourdeau discussed the fencing between the major and t-ball fields and if the fence should be higher.

c. Soccer – Registration is on-going for spring soccer. Discussion took place on the anchors/sandbags for the goals.

d. Basketball- No report.

e. Tennis – No report.

f. Multi-purpose Path – No report.

7. OTHER BUSINESS

There will be two positions available in the future for the Commission due to expected resignations.

8. FUTURE ACTION ITEMS

- a. Language for Adult Gym Use.**
- b. MOU for leagues – Will be removed from Future Action Items.**

9. ADJOURNMENT

M/S/C (Morrow/Appleby) to adjourn the meeting at 9:34 PM. Vote: approved unanimous.

Respectfully submitted by
Diane Weston
Recording Secretary